

SEMINARY EXTENSION

A ministry of the Southern Baptist Convention, under the direction of the Council of Seminary Presidents of the six Southern Baptist seminaries, equipping God's people for Christian ministry around the world since 1951

CATALOG **FALL 2023-SPRING 2024**



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THEC

Seminary Extension is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, and fiscal responsibility.

In order to view detailed job placement and graduation information on Seminary Extension programs, please visit www.state.tn.us/thece and click on the Authorized Institutions Data button.

Under its current procedures, the Tennessee Higher Education Commission at each quarterly meeting shall consider recommendations from the Commission staff and/or Postsecondary Education Institution Committee regarding all authorizations, awarding educational credentials (including authority to grant degrees) and any other matter at the request of the Commission's Executive Director.

No institution may solicit, recruit, award credentials or operate as a postsecondary educational institution until such authorization is granted by affirmative vote of the Commission.

Seminary Extension Mission Statement

The mission of Seminary Extension is to provide theological education and ministry training of excellent quality to church leaders and members where they live.

Our Faith Statement

The doctrinal/theological principles under which Seminary Extension operates are those set forth in the *2000 Baptist Faith and Message*. You may access a copy of this statement at sbc.net.

Should a different view be expressed in textbooks used with our courses, please know that it may not always reflect our doctrinal position.

Our Governance and Guidance

Seminary Extension is a ministry of the Southern Baptist Convention under the governance of the Council of Seminary Presidents, which is a board comprised of the six presidents of the Southern Baptist Convention Seminaries.

- Dr. Daniel L. Akin, Southeastern Baptist Seminary
- Dr. Jason K. Allen, Midwestern Baptist Theological Seminary
- Dr. James K Dew, New Orleans Baptist Theological Seminary
- Dr. David S. Dockery, Southwestern Baptist Theological Seminary
- Dr. Jeff Iorg, Gateway Seminary of the Southern Baptist Convention
- Dr. R. Albert Mohler, Jr., The Southern Baptist Theological Seminary

Faculty

Seminary Extension is very pleased to have instructors that are academically qualified and that have years of experience in the field of study.

- Dr. Randal A. Williams has his Ph.D. in Preaching, New Testament Literature and Theology and his M.Div. in Theology from The Southern Baptist Theological Seminary and his B.A. in Theology from the Baptist College of Florida. He also serves as the director of Seminary Extension
- Mr. Vertis Butler has his M.Div. in Theology from Southwestern Theological Seminary, his M.A. in New Testament studies from Wheaton College and his B.S. in Secondary Education from Tennessee Technological University

Building and Facilities

Seminary Extension is in the Southern Baptist Convention Building in Nashville. The Southern Baptist Historical Library and Archives is incorporated with us under the Council of Seminary Presidents. Seminary Extension is a distance educator and our address is 901 Commerce Street, Suite 500, Nashville, TN 37203.

High Quality—Low Cost

Seminary Extension is completely self-supporting. By holding our expenses to the bare essentials, Seminary Extension is able to offer high quality courses at a low cost. We are committed to keeping our cost low so that cost does not become an insurmountable obstacle to individuals seeking theological education and ministry training.

History and Tradition of Seminary Extension

In the years following World War II, Southern Baptists became aware that many of their pastors had only limited formal education for ministry. A denominational study committee reported in 1949 that less than one-third of Southern Baptist ministers had both college and seminary training. At that time, another third had not gone past high school. One of several recommendations from that committee called for the creation of a plan to benefit those “who cannot or, for any reason, do not attend some regular institution of learning.” The presidents of Southern, Southwestern, and New Orleans seminaries responded in December 1950 by voting to establish the Seminary Extension Department.

R. Lee Gallman, an Alabama pastor, was elected the first director of the program. Seminary Extension officially began operation in the Mississippi Baptist Building on June 15, 1951. Developing seminary type courses was Gallman’s first task. Among those first courses were some on the Old and New Testaments, homiletics, and Christian doctrine. The first students were enrolled for correspondence study. Extension centers were set up within the first year, however, and by the fall of 1952 they were operating in at least six states. By the time Gallman resigned in 1960, more than 3,000 students were enrolled.

Although not a part of the Southern Baptist Seminaries themselves, Seminary Extension has the support of our Seminaries. In its early years more than 90 percent of its operating budget came from the seminaries. Seminary Extension no longer receives monetary support from the seminaries. However, their support is still present in other ways. The six presidents of the Southern Baptist Convention seminaries constitute Seminary Extension’s governing board, and their chief academic officers make up its academic council. Faculty members from the seminaries have written, and continue to write, Seminary Extension courses.

North Carolina pastor Ralph A. Herring became director in 1961, serving until 1968. Under his leadership the number of course offerings continued to expand, and in 1963 the offices were moved from Jackson, Mississippi to Nashville, Tennessee, to the Southern Baptist Convention Building. Seminary Extension experienced continuous growth through the decade of the 1970s.

Raymond M. Rigdon became director in 1969. He concentrated on upgrading the quality of the courses while continuing to expand the curriculum. A major step during his administration was gaining accreditation for the correspondence program through the National Home Study Council. We are no longer associated with DETC, but we continue to benefit from our former relationship with them.

From 1981 to 1990, Seminary Extension was part of the Seminary External Education Division. A new Seminary Studies Department offered master's level courses at up to seven sites around the country. Those off-campus programs were placed under the administration of individual seminaries in 1990, and the new department and division were dissolved.

Doran C. McCarty, a former faculty member at Midwestern Seminary, The Southern Baptist Seminary, and Golden Gate Baptist Theological Seminary, served as executive director of Seminary Extension from August 1, 1988 through December 31, 1996. Under his leadership, Seminary Extension expanded to about 450 centers and served over 6,000 students in the United States and abroad.

W. Edward Thiele, a professor from New Orleans Seminary, assumed the role of executive director on January 1, 1997. Under his leadership, Seminary Extension embraced a new millennium, and its fiftieth anniversary, by revising its methodologies, strategies, and delivery systems.

William E. Vinson, a professor at Southwestern Seminary and its Director of Undergraduate and Lay Theological Studies, became the director in August 2001. He placed Seminary Extension on a sound financial footing and then used the vehicle to extend sound theological education around the world.

With the retirement of Dr. Vinson in May 2007, the Council of Seminary Presidents chose Randal A. Williams. His goal is to continue the tradition of offering excellent theological education and ministry training to Southern Baptists where they live. To reach this goal, Seminary Extension has revised and repackaged its curriculum and now uses an ongoing editing process as it prints materials on demand.

Tradition of Service

Seminary Extension's learning resources are rooted in a deep reverence for the Bible as the divinely inspired Word of God and the authoritative guide for human conduct. Seminary Extension's interpretation of God's Word is in keeping with the *2000 Baptist Faith and Message*. Its curriculum and resources grow out of the conviction that God expects Christians to search the Scriptures with open and inquiring minds in order to know and follow God's will. Therefore, Seminary Extension designs its courses to assist Christians in the serious academic study of the Bible and its teachings in order that they may become effective in Christian ministry.

A Letter from the Director



We live in an ever changing world. Nevertheless, the challenges we face today are not unlike those faced by first century believers. The message proclaimed by the world then and now is that “we had better enjoy everything we can now because life is short”. But that message denies the eternity, fails to explain how eternal life with God is possible, and incorrectly defines abundant life now. Like then, people come from many different walks of life. Some are from cultures where the God of the Bible is recognized as the only true and living God. Others believe in a, or in some cases many, different gods. Still others are unsure saying that if god does exist then god’s existence may be revealed in many different ways to different people or people groups.

As Christians, these differences should not surprise us. As Paul reminds us, God’s way of salvation is not based on human ideas and living for God will never make worldly sense (1 Cor. 1:18-25).

So how do we figure out God’s ways? The New Testament Church figured them out through the careful and deliberate study of the Bible, God’s word. The need for this kind of study was important regardless of their background. Acts provides us with a great example of a religious, flamboyant, capable, and by all human accounts godly man named Apollos that needed such study in order to get things right.

In Luke’s description of Apollos in Acts 18, we see that he was gifted and on fire for God. The problem was that he lacked a right or more complete understanding of God’s ways. So God used Priscilla and Aquila to help him to better understand His ways.

A search of the book of Acts before this event reveals that Paul had spent time with Pricilla and Aquila training them. Don’t forget, however, that Paul had also needed some training, part of which came from Barnabas. As I study the Bible, it is obvious to me that God has used similar chains of training to equip godly men and women who then train/mentor other men and women for the work to which He has called them.

In 1949 the Southern Baptist Convention recognized the need to make theological education and ministerial training available to more Southern Baptists. After that study, they also noted that it was simply not possible for everyone to go to a Seminary. So in 1951 the SBC started the Seminary Extension program. Since that time, Seminary Extension has provided an affordable and effective vehicle for delivering off-campus theological education and ministry training opportunities for “pastors” and volunteers alike.

In 2 Timothy 2:15, Paul reminded Timothy and, by implication, believers of all ages that we are to study God’s word so that it may be rightly applied to our lives. Study and application of this kind means that believers must do more than simply read God’s word. They must drink deeply from it for life, refreshment, and service. Commitment to the in-depth study of God’s word is strengthened when men and women are encouraged and guided by gifted mentors.

If the Church today is going to effectively refute the world’s answers to life’s deepest questions, then the Church had better know what God says.

With these truths in mind, Seminary Extension provides an opportunity for biblically accurate theological education and ministry training to every interested believer. We do not seek to replace a seminary education, but instead focus on those who cannot attend a seminary. Our courses are biblical and they reflect the values and theology of the Southern Baptist Convention, as they are stated in the *2000 Baptist Faith and Message*.

Seminary Extension Courses

Seminary Extension offers more than fifty courses. Our courses are ideally suited for persons who have completed high school or their GED. Individuals may enroll in our courses without providing us with their high school transcript or GED transcript. However, an official transcript **MUST** be in our files before these courses can be used to complete a Seminary Extension certificate/diploma.

Students who want to transfer these courses to another institution must provide us with an official high school transcript or GED transcript. (*See the section entitled “SE Policies, Transcripts”.*)

Although many institutions accept credits earned through Seminary Extension, we must inform you that no institution is required to do so. If you intend to transfer Seminary Extension credits to another institution, you should contact the institution to which you intend to transfer credit before enrolling in a Seminary Extension course.

Seminary Extension courses provide an excellent learning opportunity for all church members, including volunteer or laypersons, bivocational ministers, fully-compensated ministers, and individuals who are simply interested in personal spiritual growth. So it does not matter if you are just starting in your Christian walk or you are a seminary graduate, you will find these courses helpful as you seek to minister as a part of God's church.

Methods of Study

For your convenience, Seminary Extension offers two methods of study: Group study and Self-directed Independent study.

Group (Local Opportunities)

Many SBC state and local associational offices recognize the value of Seminary Extension training and offer to help students in their areas by providing a place for students to meet and study Seminary Extension courses. In this option, students study with friends and neighbors under the guidance of a mentor from their area that has been approved by Seminary Extension using Seminary Extension materials. Call us for locations and contact information in your area.

Individual Study (Correspondence)

This method is the foundation for all Seminary Extension courses. In this method, students simply study in their own setting via correspondence with a qualified instructor. Once you order your course, we send you the materials and you simply study at your own pace. The minimum length for a course is 6 weeks, but students may take up to 6 months to complete each course. Students may enroll in a maximum of two courses at a time.

Seminary Extension Programs

Seminary Extension currently has seven active programs. However, Seminary Extension is more than a program-centered educational organization. We promote the concept that Christians should be life-

long learners. Therefore, students are not required to enter a program in order to take our courses and they are encouraged to take as many individual courses as they can for as long as they can. Students that do choose to enter a program often do so because they want to work toward a specific goal, giving them a well-rounded educational experience in a particular area of ministry. Others enter Seminary Extension programs because they believe our programs can help to equip them for positions of service in the local church. As Southern Baptists, we do not believe that any program or degree is required to serve in the kingdom of God. However, we at Seminary Extension believe that completing a program of study shows evidence of a desire to be better servants through the study of biblical, theological and practical ministry courses.

Certificate Programs

We designed our certificates to enhance the biblical, theological and practical knowledge of our students while emphasizing immediate, practical, and active application. Whether our students complete one course or a program of courses, we believe that their lives and ministries will be enriched through the process. In order to encourage our students along the way, Seminary Extension offers certificate programs in the following areas: Bivocational Ministry; Lay Ministry Training; and Women's Ministry. Program requirements for each are listed below. ***You will find the course descriptions and costs for the courses listed in the next section of the catalog entitled "Individual Course Descriptions".***

Certificate in Bivocational Ministry Studies

This certificate is designed for individuals currently serving as or thinking about serving as a small church or bivocational ministers. Students may complete this certificate program by completing the requirements below. The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of \$726.00 + Other fees of \$925.00 = Total of \$1651.00.

Students must complete the following 6 core courses:

- BB 3100 How to Understand the Bible
- OT 3103 Old Testament Survey, Part 1
- OT 3104 Old Testament Survey, Part 2
- NT 3166 New Testament Survey, Part 1
- NT 3167 New Testament Survey, Part 2
- TH 3200 Systematic Theology

Students must choose 2 courses from the following list:

CA 3281 Principles of Church Administration

CE 2232 Marriage and Family

GM 2500 Formation for Ministry

GM 2501 Disciplines of Discipleship

GM 2565 The Bivocational Pastor

PM 2254 Public Worship

PM 2255 Evangelism

PM 2258 Pastoral Leadership in a Small Church

PM 3257 Contemporary Christian Preaching

PM 3259 Pastoral Ministry

PM 3351 Pastoral Care

Certificate in Lay Ministry Training

This certificate is designed for individuals currently serving as or thinking about serving in lay or volunteer ministry positions.

Students may complete this certificate program by completing the requirements below. The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of \$726.00 + Other fees of \$955.00 = Total of \$1681.00.

Students must complete the following 6 core courses:

BB 3100 How to Understand the Bible

NT 3166 New Testament Survey, Part 1

NT 3167 New Testament Survey, Part 2

OT 3103 Old Testament Survey, Part 1

OT 3104 Old Testament Survey, Part 2

TH 3200 Systematic Theology

Students must choose 2 courses from the following list:

CA 3281 Principles of Church Administration

CE 2232 Marriage and Family

CE 2233 Women Leading Women (course for women)

GM 2500 Formation for Ministry

GM 2501 Disciplines of Discipleship

PM 2254 Public Worship

PM 2255 Evangelism

PM 3351 Pastoral Care

RE 2265 Working with Youth in the Church

RE 3260 Educational Ministry in the Church

RE 3264 Dynamics of Teaching

Certificate in Women's Ministry

This certificate is designed for individuals currently serving as or thinking about serving in positions of women's leadership or ministry. Students may complete this certificate program by completing the requirements below. The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of \$682.00 + Other fees of \$1040.00 = Total of \$1722.00.

Students must complete the following 3 core courses:

BB 3100 How to Understand the Bible

CE 2233 Women Leading Women

TH 3200 Systematic Theology

Students must choose 2 courses from the following list:

NT 3166 New Testament Survey, Part 1

NT 3167 New Testament Survey, Part 2

OT 3103 Old Testament Survey, Part 1

OT 3104 Old Testament Survey, Part 2

Students must choose 3 courses from the following list:

CA 3281 Principles of Church Administration

CE 2232 Marriage and Family

CM 2271 Leading a Music Ministry in a Small Church

GM 2500 Formation for Ministry

GM 2501 Disciplines of Discipleship

PM 2254 Public Worship

PM 2255 Evangelism

RE 2265 Working with Youth in the Church

RE 2262 Childhood Education in the Church

RE 3260 Educational Ministry in the Church

RE 3264 Dynamics of Teaching

Diploma Programs

Seminary Extension Diploma programs are our primary programs. They require the greatest commitment, offer the greatest amount of flexibility, and are said by our students to offer the greatest satisfaction. Students who complete these programs are well-rounded and well-prepared for service in the local church. Students who enroll in these programs are seeking in-depth theological and specialized ministry training by taking Level Two courses. These programs require a 16 course commitment, but allow

some flexibility in that each program includes a variety of options. Seminary Extension currently offers four diploma programs. Students may complete the following diploma programs based on the requirements listed below. ***You will find the course descriptions and costs for the courses listed in the next section of the catalog entitled “Individual Course Descriptions”.***

Diploma in Biblical Studies

The Diploma in Biblical Studies provides an opportunity of in-depth study for individuals seeking to fulfill their call to Christian ministry where biblical study is their main focus, whether vocational or avocational. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of \$1221.00 + Other fees of \$1614.00 = Total of \$2835.00.

Students must take the following 5 core courses:

BB 3100 How to Understand the Bible
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
OT 3103 Old Testament Survey, Part 1
OT 3104 Old Testament Survey, Part 2

Students must choose 7 from the following list:

BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
NT 2181 1 & 2 Thessalonians
NT 2182 1 & 2 Timothy
NT 2185 Hebrews
NT 2187 James
NT 2189 1, 2, & 3 John
NT 2190 Revelation
NT 2270 Matthew
NT 2273 John
NT 2274 Acts
NT 3172 Luke
OT 2133 Nehemiah
OT 2206 Genesis, Part 1
OT 3125 Isaiah

OT 3132 Amos
OT 3207 Exodus
OT 3226 Jeremiah

Students must choose 4 courses from the following list:

CA 3281 Principles of Church Administration
CE 2233 Women Leading Women (course for women)
CE 2232 Marriage and Family
CE 3231 Introduction to Christian Ethics
CH 2313 Southern Baptist Heritage
CH 3211 History of Christianity
CH 3212 History of Christian Thought
GM 2500 Formation for Ministry
GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
MS 2222 Survey of Baptist Missions
MS 3223 Contemporary World Religions
PM 2254 Public Worship
PM 2255 Evangelism
PM 2258 Pastoral Leadership in a Small Church
PM 3257 Contemporary Christian Preaching
PM 3259 Pastoral Ministry
PM 3351 Pastoral Care
RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching
TH 3200 Systematic Theology
TH 3201 New Testament Theology

Diploma in Educational Ministries

The Diploma in Educational Ministries provides an opportunity of in-depth study for individuals seeking to fulfill their call to educational church ministry, whether vocational or avocational. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of \$1221.00 + Other fees of \$1779.00 = Total of \$3000.00.

Students must take the following 8 core courses:

BB 3100 How to Understand the Bible
CH 3211 History of Christianity
GM 2500 Formation for Ministry

RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching
TH 3200 Systematic Theology

Students must choose 5 courses from the following list:

BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
NT 2181 1 & 2 Thessalonians
NT 2182 1 & 2 Timothy
NT 2185 Hebrews
NT 2187 James
NT 2189 1, 2, & 3 John
NT 2190 Revelation
NT 2270 Matthew
NT 2273 John
NT 2274 Acts
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
NT 3172 Luke
OT 2133 Nehemiah
OT 2206 Genesis, Part 1
OT 3103 Old Testament Survey, Part 1
OT 3104 Old Testament Survey, Part 2
OT 3125 Isaiah
OT 3132 Amos
OT 3207 Exodus
OT 3226 Jeremiah

Students must choose 3 courses from the following list:

CA 3281 Principles of Church Administration
CE 2233 Women Leading Women (course for women)
CE 2232 Marriage and Family
CE 3231 Introduction to Christian Ethics
CH 2313 Southern Baptist Heritage
CH 3212 History of Christian Thought
GM 2501 Disciplines of Discipleship

GM 2565 The Bivocational Pastor
MS 2222 Southern Baptist Missions
MS 3223 Contemporary World Religions
PM 2254 Public Worship
PM 2255 Evangelism
PM 3351 Pastoral Care
TH 3201 New Testament Theology

Diploma in Ministries/Pastoral Education

The Diploma in Ministries/Pastoral Education provides an opportunity of in-depth study for individuals seeking to fulfill their call to Pastoral ministry, whether full-time, bivocational or as an avocational volunteer. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of \$1221.00 + Other fees of \$1789.00 = Total of \$3010.00.

Students must take the following 2 core courses:

BB 3100 How to Understand the Bible
GM 2500 Formation for Ministry

Students must take 3 courses from the following list:

BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
NT 2181 1 & 2 Thessalonians
NT 2182 1 & 2 Timothy
NT 2185 Hebrews
NT 2187 James
NT 2189 1, 2, & 3 John
NT 2190 Revelation
NT 2270 Matthew
NT 2273 John
NT 2274 Acts
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
NT 3172 Luke
OT 2133 Nehemiah
OT 2206 Genesis, Part 1
OT 3103 Old Testament Survey, Part 1

OT 3104 Old Testament Survey, Part 2
OT 3125 Isaiah
OT 3132 Amos
OT 3207 Exodus
OT 3226 Jeremiah

Students must take 1 course from the following list:

CE 3231 Introduction to Christian Ethics
MS 3223 Contemporary World Religions
TH 2302 Philosophy of Religion
TH 3200 Systematic Theology
TH 3201 New Testament Theology

Students must take 1 course from the following list:

CH 2313 Southern Baptist Heritage
CH 3211 History of Christianity
CH 3212 History of Christian Thought
MS 2222 Survey of Baptist Missions

Students must take 1 course from the following list:

CA 3281 Principles of Church Administration
CE 2232 Marriage and Family
CD 2390 How to Plant a Church
RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching

Students must take 4 courses from the following list:

GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
PM 2254 Public Worship
PM 2255 Evangelism
PM 2258 Pastoral Leadership in a Small Church
PM 3257 Contemporary Christian Preaching
PM 3259 Pastoral Ministry
PM 3351 Pastoral Care

Students must take 4 additional courses from the previously listed courses for this program: Students are encouraged to take these elective courses based on their particular and relevant needs.

Diploma in Theological Foundation

Seminary Extension offers this program to encourage continued Christian education. As stated in the introduction of our programs, Seminary Extension promotes the idea that Christians should be life-long learners. As a part of our commitment to this idea, we offer a program that rewards students for their continued efforts in theological education and ministry training. In order to earn this diploma, students must already have a diploma from Seminary Extension or must have completed a program that is equivalent to or greater than our diploma program. Once enrolled, students must take 16 courses from our Level Two curriculum. These courses should be selected in consultation with Seminary Extension staff. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of \$1221.00 + Other fees of \$1789.00 = Total of \$3010.00.

General Objectives of Curriculum Areas

We have written the overall learning objectives of our courses in light of our purpose statement. These objectives aid curriculum planners and writers in developing and evaluating the curriculum design and course materials. Finally, we have organized our courses into areas of study typically found in standard theological and ministry curricula.

INDIVIDUAL COURSE DESCRIPTIONS

Our Level Two Curriculum is designed to challenge students with the academics of a college course while maintaining a deliberate focus on relevant and immediate application. Although these courses may be used for the completion of one of our certificates or diplomas, each is designed to stand alone.

Biblical Studies Curriculum

Studying in the Biblical Studies area will do the following:

- (1) Seek with growing interest and devotion to understand God through His Word, and to respond in faith, love, and obedience
- (2) Gain increasing understanding of the facts and truths recorded in the Bible, and then to recognize the relationship of these facts and truths to each other in light of the total biblical revelation
- (3) Develop a sound understanding of and appreciation for the nature of the Bible and the ways in which an infinite God used finite human beings to record His Word
- (4) Develop understanding and skills needed to interpret the Bible in the light of sound biblical scholarship
- (5) Learn to select, and use effectively in Bible study, resource materials such as lexicons, concordances, dictionaries, encyclopedias, and commentaries

The course cost is listed two ways for each course. The first includes all fees for independent study. The second includes all fees for independent study, but does not include textbooks. Shipping is provided through UPS ground US only. For special shipping, such as outside the US, 2nd day air etc., Seminary Extension charges an additional fee. Contact us for pricing.

BB 2102—BIBLICAL BACKGROUNDS

2 hours

A study of biblical events from the time of the patriarchs of the Old Testament to the era of the apostolic church; the world of the Bible in its historical context; and political, social, and economic factors which influenced the people of the Bible.

Textbook: *Holman Bible Atlas*, Thomas Brisco, ISBN: 978-0-8054-9760-1, \$29.99

Course Cost for Correspondence Study Students with books -- \$165.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

BB 3100—HOW TO UNDERSTAND THE BIBLE **3 hours**

An introduction to the doctrinal, historical, and literary nature of the Bible and other general questions involved in reading the Bible with understanding. The course also deals with the authority, purpose, and message of the Bible; the history reflected in the Old Testament; and principles of biblical interpretation.

Textbook: 40 Questions About Interpreting the Bible, Robert L. Plummer, ISBN: 978-0-8254-4666-5, \$25.99

Course Cost for Correspondence Study Students with books --\$194.99

Course Cost for Correspondence Study Students without books --\$169.00

These prices include Shipping/Handling and Administration fees.

OT 2133—NEHEMIAH **2 hours**

A course on the life and message of Nehemiah for application by modern Christians.

Textbook: The New American Commentary: Nehemiah, Vol. 10, Mervin Breneman, ISBN: 978-0-8054-0110-3, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

OT 2206—GENESIS, PART 1 **2 hours**

A study of the beginning of life, sin, judgment, and redemption, revealing a God who speaks to us and invites us to walk with Him.

Textbook: The New American Commentary: Genesis, Vol. 1A, Kenneth A. Mathews, ISBN: 978-0-8054-0101-1, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

OT 3103—OLD TESTAMENT SURVEY, PART 1 **3 hours**

A survey of the historical and cultural background of the Old Testament; the books of the Pentateuch (Genesis through Deuteronomy); and the books known as the Former Prophets (Joshua, Judges, 1 & 2 Samuel, and 1 & 2 Kings).

Textbooks: *Old Testament Survey*, 2nd ed., Paul R. House and Eric Mitchell, ISBN: 978-0-8054-4036-2, \$39.99

A Survey of the Old Testament, 3rd ed., Andrew E. Hill and John H. Walton, ISBN: 978-0-310-2-8095-8, \$59.99

Course Cost for Correspondence Study Students with books -- \$268.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

OT 3104—OLD TESTAMENT SURVEY, PART 2 **3 hours**

A survey of all the prophetic books of the Old Testament (Isaiah through Malachi) as well as miscellaneous books known as the Writings (Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and 1 & 2 Chronicles).

Textbooks: *Old Testament Survey*, 2nd ed., Paul R. House and Eric Mitchell, ISBN: 978-0-8054-4036-2, \$39.99

A Survey of the Old Testament, 3rd ed., Andrew E. Hill and John H. Walton, ISBN: 978-0-310-2-8095-8, \$59.99

Course Cost for Correspondence Study Students with books -- \$268.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

OT 3125—ISAIAH **3 hours**

A study of the book of Isaiah and its author—the prophet Isaiah.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

OT 3132—AMOS**3 hours**

A study of the life and times of the prophet Amos and his message of judgment to the Northern Kingdom of Israel.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

OT 3207—EXODUS**3 hours**

A study of the historical, biblical, textual, canonical, and theological details of the book of Exodus, with an emphasis on its application to the Christian life today.

Textbooks: *The New American Commentary: Exodus*, Vol. 2,

Douglas Stuart, ISBN: 978-0-8054-0102-8, \$34.99

Old Testament Survey, 2nd ed., Paul R. House and Eric Mitchell,

ISBN: 978-0-8054-4036-2, \$39.99

Course Cost for Correspondence Study Students with books -- \$243.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

OT 3226—JEREMIAH**3 hours**

A study of Jeremiah, the prophet and book.

Textbook: *The New American Commentary: Jeremiah*, Vol. 16, F.

B. Huey, Jr., ISBN: 978-0-8084-0116-5, \$34.99

Course Cost for Correspondence Study Students with books -- \$203.99

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

NT 2171—MARK**2 hours**

This course provides an overview of the Gospel of Mark, focusing on its relationship to the other gospels, its purpose, and relevance.

Textbook: *The New American Commentary: Mark*, Vol. 23, James A. Brooks, ISBN: 978-0-8054-0123-3 \$34.99.

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2175—ROMANS**2 hours**

A study of the book of Romans in which the writer tries to put Paul's thoughts in language that can be more easily understood today. The basic objective is to gain an understanding of Paul's exposition of salvation by faith.

Textbook: *Tyndale New Testament Commentary: Romans*, F. F. Bruce, ISBN: 978-0-8308-4236-0, \$25.00

Course Cost for Correspondence Study Students with books -- \$161.00

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2176—1 CORINTHIANS**2 hours**

A study of Paul's first letter to the church at Corinth.

Textbook: *Tyndale New Testament Commentary: 1 Corinthians*, Thomas R. Schreiner, ISBN: 978-0-8308-4297-1, \$30.00

Course Cost for Correspondence Study Students with books -- \$166.00

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2177—GALATIANS**2 hours**

An exposition of the major truths of Paul's letter to the Galatians.

Textbook: *Tyndale New Testament Commentary: Galatians*, R. Alan Cole, ISBN: 978-0-8308-4239-1, \$25.00

Course Cost for Correspondence Study Students with books -- \$161.00

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2179—PHILIPPIANS, COLOSSIANS and PHILEMON 2 hours

A study of Paul's letters to the Philippian and Colossian Christians and to Philemon.

Textbook: The New American Commentary: Philippians, Colossians, and Philemon, Vol. 32, Richard R. Melick, Jr., ISBN: 978-0-8054-0132-5, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99
Course Cost for Correspondence Study Students without books -- \$136.00
These prices include Shipping/Handling and Administration fees.

NT 2181—1 & 2 THESSALONIANS 2 hours

A study of Paul's first and second epistles to the Thessalonians, focusing on the key messages of these New Testament books.

Textbook: The New American Commentary: 1st and 2nd Thessalonians, Vol. 33, D. Michael Martin, ISBN: 978-0-8054-0133-2, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99
Course Cost for Correspondence Study Students without books -- \$136.00
These prices include Shipping/Handling and Administration fees.

NT 2182—1 & 2 TIMOTHY 2 hours

A study of the letters Paul wrote to Timothy often called the "Pastoral Epistles." These letters provide tremendous insight into the life of a man whose concern, until the day he left this earth, was others.

Textbook: The New American Commentary: 1st and 2nd Timothy, Vol. 34, Thomas D. Lea and Hayne P. Griffin, ISBN: 978-0-8054-0134-9, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99
Course Cost for Correspondence Study Students without books -- \$136.00
These prices include Shipping/Handling and Administration fees.

NT 2185 – HEBREWS**2 hours**

A study of the epistle of Hebrews.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2187—JAMES**2 hours**

A study of the authorship, background, and teachings of the epistle of James in the New Testament.

Textbook: *New American Commentary: James*, Vol. 36, Kurt A. Richardson, ISBN: 978-0-8054-0136-3, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2189—1, 2 & 3 JOHN**2 hours**

A study of the epistles of John, listing key themes of belief, obedience, love and warnings against false teachers.

Textbook: *New American Commentary: 1st, 2nd, and 3rd John*, Vol. 38, Daniel L. Akin, ISBN: 978-0-8054-0138-7, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2190—REVELATION**2 hours**

A study of the background, authorship, and teachings of the book of Revelation.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2270—MATTHEW**2 hours**

An overview of the Gospel of Matthew, focusing on the purpose of the Gospel, the major events in the life of Jesus, and the teachings of this gospel on faith, salvation, and the Christian life.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2273—JOHN**2 hours**

A study of the Gospel of John, showing its unique approach and themes in contrast to the Synoptic Gospels (Matthew, Mark, and Luke).

Textbook: *Encountering John*, 2nd. ed., Andreas J. Kostenberger, 2nd. Ed. ISBN: 978-0-8010-4916-3, \$32.00

Course Cost for Correspondence Study Students with books -- \$168.00

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 2274—ACTS**2 hours**

A study of the book of Acts, which is Luke's account of how Christianity overcame various obstacles to spread throughout the Roman world during the first Christian century.

Textbook: *The New American Commentary: Acts*, Vol. 26, John B. Polhill, ISBN: 978-0-8054-0126-4, \$34.99

Course Cost for Correspondence Study Students with books -- \$170.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

NT 3166—NEW TESTAMENT SURVEY, PART 1**3 hours**

A survey of the historical and cultural background of the New Testament, along with the life, ministry and teachings of Jesus. The course also covers the process by which the gospels were written and explores the similarities among the synoptic gospels and the uniqueness of the Gospel of John. Also covered are the authorship, purpose and content of the book of Acts.

Textbooks: *The New Testament, Its Background and Message*, 2nd ed., Thomas D. Lea and David Alan Black, ISBN: 978-0-8054-2632-8, \$34.99

Course Cost for Correspondence Study Students with books -- \$203.99

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

NT 3167—NEW TESTAMENT SURVEY, PART 2**3 hours**

A survey of all the epistles of the New Testament, from Romans through Revelation. Included are the general epistles of the apostle Paul, his pastoral epistles, and the general epistles.

Textbooks: *The New Testament, Its Background and Message*, 2nd ed., Thomas D. Lea and David Alan Black, ISBN: 978-0-8054-2632-8, \$34.99

Course Cost for Correspondence Study Students with books -- \$203.99

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

NT 3172—LUKE**3 hours**

This course focuses on the authorship, characteristics, and content of the Gospel of Luke.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

Ethics-History-Theology Curriculum

Objectives for courses listed in this area are listed below. These courses will help students to:

- (1) Develop a valid system of personal beliefs about God and His relationship to mankind
- (2) Gain increasing ability, with God's help, to demonstrate in daily life the meaning and reality of professed theological truths
- (3) Express genuine Christian love for persons who have religious beliefs different from one's own and to gain some understanding and appropriate appreciation for the religious beliefs of others
- (4) Discover appropriate meanings and values in Christian history
- (5) Understand ways in which God has worked in human history and continues to work today
- (6) Gain increasing understanding of important personalities, events, and movements which have influenced the course of Christian history
- (7) Learn to test Christian principles and practices in the light of past and current events
- (8) Learn to evaluate contemporary problems and issues in the light of their historical settings and biblical insights

CE 3231—INTRODUCTION TO CHRISTIAN ETHICS 3 hours

A study of the ethical principles of the Bible and Christian responsibility in contemporary society, focusing on such issues as human sexuality, economics, human relations, politics, abortion, euthanasia, world hunger, capital punishment, and medical issues. One unit deals with ethical decision making.

Textbook: Ethics for a Brave New World, John S. Feinberg, and Paul D. Feinberg, 2nd edition, ISBN: 978-1-58134-712-8, \$45.00

Course Cost for Correspondence Study Students with books -- \$214.00

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

CH 2313—SOUTHERN BAPTIST HERITAGE 2 hours

An overview of Baptist history, with emphasis on Southern Baptists, and a review of important Baptist doctrines.

Textbooks: The Baptist Story by Anthony L. Chute, Nathan A. Finn, Michael A. G. Haykin, ISBN: 978-1-4336-7375-7, \$39.99
Teaching Truth, Training Hearts, Tom J. Nettles, ISBN: 978-1-8797-3738-0, \$15.00

Course Cost for Correspondence Study Students with books -- \$190.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

CH 3211—HISTORY OF CHRISTIANITY 3 hours

A study of the history of Christianity from New Testament times until the modern era. The course focuses on the great movements and heresies in Christian history as well as other factors which have influenced Christianity.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

CH 3212—HISTORY OF CHRISTIAN THOUGHT **3 hours**

A survey of historical theology from the beginning of Christian history through the English Reformation, with chief attention given to historical documents. An amplified guide treats material from the Baptist perspective.

Textbooks: Documents of the Christian Church, 4th ed., Henry Bettenson and Chris Maunder, ISBN: 978-0-19-956898-7, \$30.95

Course Cost for Correspondence Study Students with books -- \$199.95

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

MS 2222—SURVEY OF BAPTIST MISSIONS **2 hours**

A study of the biblical basis of missions, the history of Christian missions, and how Baptists have worked together to confront the challenge of world evangelization.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

MS 3223—CONTEMPORARY WORLD RELIGIONS **3 hours**

An overview of the major world religions and their beliefs, including Hinduism, Buddhism, Taoism, Confucianism, Judaism and Islam. One unit focuses on key sectarian groups in the United States, including the Mormons, Jehovah's Witnesses, the Unification Church, the Occult, and the New Age movement.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

TH 2302—PHILOSOPHY OF RELIGION**2 hours**

A study of the quest for truth about some of the profound questions of life, such as the relationship of good and evil, the nature of reality, and how we know and experience God.

Textbooks: *A Handbook for Christian Philosophy*, L. Russ Bush, ISBN: 978-0-310-51821-1, \$22.99

Classical Readings in Christian Apologetics, L. Russ Bush, Editor, ISBN: 978-0-310-45641-4, \$25.99

Course Cost for Correspondence Study Students with books--\$184.98

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

TH 3200—SYSTEMATIC THEOLOGY**3 hours**

A survey of Christian doctrines, with emphasis upon revelation, the nature and work of God, Jesus Christ, humankind and sin, the Holy Spirit, salvation, and last things or eschatology.

Textbooks: *Introducing Christian Doctrine* 3rd ed., Millard J. Erickson, ISBN: 978-0-8010-4919-4, \$42.99

The Moody Handbook of Theology, rev. and expanded, Paul Enns, ISBN: 978-0-8024-1198-3, \$44.99

Book of Charts, edited and printed by Seminary Extension, \$10.99
(Only available from Seminary Extension)

Course Cost for Correspondence Study Students with books -- \$256.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

TH 3201—NEW TESTAMENT THEOLOGY**3 hours**

A thematic study of the teachings of the New Testament, including the Bible, God, humanity, sin, salvation, the church, the ordinances, the ministry, the Christian life, the kingdom, and the ultimate goal of history.

Textbook: *New Testament Theology*, Leon Morris, ISBN: 978-0-3104-5571-4, \$24.99

Course Cost for Correspondence Study Students with books -- \$193.99

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

Practical Ministry Curriculum

The objectives of courses in this area are to help students to:

- (1) Grow in understanding of the nature and meaning of the church
- (2) Learn how Baptists work together in achieving Christ's objectives for churches
- (3) Develop increasing appreciation for and appropriate pride in Baptist institutions and other denominational structures
- (4) Learn how to practice Christian ministry

CA 3281 – PRINCIPLES OF CHURCH ADMINISTRATION 3 hours

A study of effective principles and methods of administering the organization of a local church, including defining the church's purpose, establishing goals, planning, working with volunteers, and managing financial and physical resources.

Textbook: Church Administration Handbook, rev. ed., Bruce P. Powers, ISBN: 978-0-8054-4490-2, \$29.99
Charles Tidwell on Church Administration, Charles Tidwell, produced by Seminary Extension, \$17.99

Course Cost for Correspondence Study Students with books -- \$216.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

CE 2232—MARRIAGE AND FAMILY 2 hours

A study of the family from a Christian perspective, focusing on human sexuality, dating and courtship, marriage, child-rearing, financial matters, and various developmental stages of family life.

Textbook: Marriage and the Family, Stephen A. Grunlan, ISBN: 978-1-620-32805-7, \$25.99

Course Cost for Correspondence Study Students with books -- \$161.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

CE 2233 – WOMEN LEADING WOMEN**2 hours**

This course provides a study of the biblical principles for a successful ministry to women and seeks to answer the following questions along the way: Why have a women's ministry? What are the leadership principles for a biblical women's ministry? Who should lead a women's ministry?

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

CD 2390—HOW TO PLANT A CHURCH**2 hours**

This course outlines practical steps in beginning and developing a new congregation. Emphasis is on experience more than lecture. The student works through church-planting steps in a real or simulated situation.

Textbook: *Planting, Growing Churches for Twenty-first Century: A Comprehensive Guide for New Churches*, 2nd. ed., Aubrey Malphurs, ISBN: 978-0-8010-9053-0, \$29.99

Course Cost for Correspondence Study Students with books -- \$165.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

CM 2271—LEADING A MUSIC MINISTRY IN A SMALL CHURCH**2 hours**

A study of ways to design and conduct an effective music ministry in a smaller church, especially under the leadership of the part-time director or lay volunteer.

Textbook: *Growing a Musical Church*, Tommy Keown, produced by Seminary Extension, \$14.99

Course Cost for Correspondence Study Students with books -- \$150.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

GM 2500 —FORMATION FOR MINISTRY **2 hours**

A study of the meaning of ministry; some spiritual, personal, and professional requirements for ministry; and ways in which ministry may be expressed. Major topics covered are spiritual discipline, vocational discernment, and the theology of ministry.

Textbooks: Celebration of Discipline, Richard J. Foster, ISBN: 978-0062-803887, \$25.99

The Minister and the Ministry, Daniel O. Aleshire and George W. Knight, produced by Seminary Extension, \$17.99

Course Cost for Correspondence Study Students with books -- \$179.98

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

GM 2501—DISCIPLINES OF DISCIPLESHIP **2 hours**

A study of spiritual disciplines valuable to growing Christians with a focus on implementations of these disciplines in the Christian life.

Textbook: Fruitful Discipleship, W. Edward Thiele, ISBN: 978-0-9145-2033-4, \$19.99

Course Cost for Correspondence Study Students with books -- \$155.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

GM 2565—THE BIVOCATIONAL PASTOR **2 hours**

An overview of the bivocational ministry, including biblical and historical roots, trends affecting the development of bivocationalism, the unique nature of bivocational ministry, preparation for the work, the specific duties of ministers who serve bivocationally, and the future of bivocationalism.

Textbooks: The Bivocational Pastor, Luther Dorr, ISBN: 978-0-8054-2604-3, \$12.99

Meeting the Challenge of Bivocational Ministry: The Bivocational Reader, Doran C. McCarty, published by Seminary Extension, \$21.99

Course Cost for Correspondence Study Students with books -- \$170.98

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

PM 2254—PUBLIC WORSHIP **2 hours**

An examination of worship from the perspectives of personal experience, theology, psychology, the Bible, Christian history, and music. Special attention is given to the various elements of a worship service and the development of skills in planning and conducting public worship.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

PM 2255—EVANGELISM **2 hours**

A study of the biblical basis of evangelism, a church program of evangelism, leadership in evangelism, and personal witnessing.

Textbooks: *High Expectations*, Thom S. Rainer, ISBN: 978-0-8054-1266-6, \$14.99

Real Evangelism, Bailey E. Smith, ISBN: 978-0-8499-3778-1, \$14.99

The Effective Invitation, R. Alan Streett, ISBN: 978-0-8254-3799-1, \$19.99

Course Cost for Correspondence Study Students with books -- \$185.97

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

PM 2258—PASTORAL LEADERSHIP IN A SMALL CHURCH **2 hours**

A study of the unique dynamics of a small church, including suitable styles and methods of pastoral leadership.

Textbooks: *Leading the Small Church*, Doran C. McCarty, published by Seminary Extension, \$14.99

Small Churches Are the Right Size, David R. Ray, ISBN: 978-0-8298-0620-2, \$15.99

Course Cost for Correspondence Study Students with books -- \$166.98

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

PM 3257—CONTEMPORARY CHRISTIAN PREACHING 3 hours

A study of the role of preaching and the preacher, the scope and purpose of the sermon, and how to organize and deliver a sermon. Attention is given to how to plan one's preaching from week to week and on a long-range basis.

Textbooks: The 12 Essential Skills for Great Preaching., Wayne McDill, ISBN: 978-1535-913362, \$19.99

The Moment of Truth, Wayne McDill, ISBN: 978-0-8054-1827-9, \$19.99

Course Cost for Correspondence Study Students with books -- \$208.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

PM 3259—PASTORAL MINISTRY 3 hours

A study of the life and work of the pastor from a historical and biblical perspective.

Textbooks: Contact Seminary Extension for Textbook(s) and total price for this course

Course Cost for Correspondence Study Students with books -- \$ - - - -

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

PM 3351—PASTORAL CARE 3 hours

A study of the work of the pastor as "shepherd of the flock." Counseling, comforting, worship leadership, and conflict resolution are some of the topics covered.

Textbooks: The Dynamics of Pastoral Care, David W. Wiersbe, ISBN: 978-0-8010-9094-3, \$16.00

Pastor to Pastor, Erwin Lutzer, ISBN: 978-0-8254-2947-7 \$16.99

Course Cost for Correspondence Study Students with books -- \$201.99

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

RE 2262—CHILDHOOD EDUCATION IN THE CHURCH 2 hours

A study of the developing nature and needs of children (infancy through age eleven), how they learn, what the church teaches, and how the church teaches through age-group workers.

Textbook: *Childhood Education in the Church*, revised edition, Robert Clark, Joanne Brubaker, and Roy B. Zuck, ISBN: 978-0-8024-1251-5, \$37.99

Course Cost for Correspondence Study Students with books -- \$173.99

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

RE 2265—WORKING WITH YOUTH IN THE CHURCH 2 hours

A study of the basics of youth education and how to design an effective program of youth education in the local church.

Textbooks: *Gospel-Centered Youth Ministry*, Cameron Cole and Jon Nielson, eds., Crossway, 2016, ISBN: 978-1-4335-4695-2, \$17.99.

Student Ministry by the Book: Biblical Foundations of Student Ministry, Heath A. Thomas, ed., B&H Academic, 2019, ISBN: 978-1-4627-9129-3, \$19.99

Course Cost for Correspondence Study Students with books -- \$173.98

Course Cost for Correspondence Study Students without books -- \$136.00

These prices include Shipping/Handling and Administration fees.

RE 3260—EDUCATIONAL MINISTRY IN THE CHURCH 3 hours

An overview of educational work within a Southern Baptist church from the standpoint of administration.

Textbooks: *The Educational Ministry of a Church*, 2nd ed., J. Jonathan Kim & Charles A. Tidwell, ISBN: 978-1-4627-4560-9, \$34.99

Christian Education, Foundations for the Future, Robert Clark, Lin Johnson, and Allyn K. Sloat, ISBN: 978-0-8024-1647-6, \$39.99

Course Cost for Correspondence Study Students with books -- \$243.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

RE 3264—DYNAMICS OF TEACHING**3 hours**

A study of the principles and methods of teaching youth and adults, including the relationship of the teacher to the teaching task, the steps in lesson plan development, and the use of teaching aids.

Textbooks: *The Teaching Ministry of the Church, 2nd Edition*, William R. Yount, Editor, Nashville: Broadman & Holman, 2008, ISBN: 978-0-8054-4737-8, \$39.99.

Teaching to Change Lives, Howard Hendricks, Colorado Springs: Multnomah, 2003, ISBN: 978-1-5905-2138-0, \$14.99

Course Cost for Correspondence Study Students with books -- \$223.98

Course Cost for Correspondence Study Students without books -- \$169.00

These prices include Shipping/Handling and Administration fees.

FEES AND CHARGES

Registration and course fees are listed with individual courses.

Transcript fee: \$10.00: *A written request with signature is required.* You can access a form for this purpose on our website or contact us and we will send you what you need by email or through the USPS.

Course Extension fee: The course extension fee is \$35.00. Correspondence study students may extend the expiration date of a course by six months. Seminary Extension must receive the student's request prior to the expiration date.

Course Reactivation fee: Courses that have expired may be reactivated for \$50.00, if they meet certain criteria. Correspondence study students may reactivate an expired course if they submit a request within one year of the registration date.

Rush Grading fee: Correspondence students may request that a test or paper be graded within 2 business days of its receipt by Seminary Extension for a fee of \$20.00. The request and fee must be received before the grading process is started. Seminary Extension will return the work based on arrangement with the student. If additional cost is expected due a student's request for overnight delivery, the student must also include payment for this service in advance.

Certified Group Study Application and Certification fee: \$45.00 (certification for 2 years). Some Southern Baptist and other denominational associations and churches use Seminary Extension courses as a tool for equipping pastors, teachers and leaders in a local setting. In order to do so, they must be certified by Seminary Extension. This fee covers the initial application and certification.

Certified Group Study Re-Certification fee: \$30.00 (for 2 years). Re-certification is \$45.00 for centers that are more than 1 year beyond their last re-certification date.

Courses Ordered by Certified Groups: Certified Seminary Extension groups are able to take on some of the administrative tasks and we are able to ship courses in bulk. When courses are order by a certified group, we charge \$40.00 less per course. However, all Seminary Extension students are expected to pay the catalog price. The savings for the certified group is used to offset administrative costs like additional materials, paperwork, shipping and handling fees. Groups may charge less than the catalog price. However, students cannot be charged more for the course than the list price stated in this catalog unless they are notified in writing that the additional costs is not associated with Seminary Extension fees.

Processing, Shipping and Handling fees: On bulk material orders that are sent to certified centers, Seminary Extension charges separately for shipping and handling. We ship all orders by UPS ground unless otherwise requested. We add this charge to the end of all bulk orders based on the total cost of the order. See the chart below for determining these charges.

Minimum = \$15.00
\$75.00 – \$150.00 = \$27.00
\$151.00 – \$300.00 = \$38.00
\$301.00 – \$500.00 = 14%
\$501.00 – \$800.00 = 12%
\$801.00 – \$1,100.00 = 11%
\$1,101.00 and above = 10%

Overnight, second day, special delivery = exact postage + \$25 handling fee

Re-Stocking Fee for Extension Centers: In order to maintain an accurate inventory and keep that inventory current, we encourage extension centers to order conservatively. We can generally have additional materials to you within a week of your order. *We charge a re-stocking fee of \$10 plus \$1 for each returnable item.* Seminary Extension will not accept materials returned after six months from the order date. Damaged or used material cannot be returned for credit.

SEMINARY EXTENSION POLICIES

Admission

Seminary Extension admits students who are 16 years old and above. However, to earn transferable credit or enroll into a program, students must have earned a high school diploma or GED prior to enrolling in the class.

Attendance Policy

Since Seminary Extension courses are done through distance education, there are no minimum attendance requirements. To meet the attendance requirement, student must simply submit all assignments by the course end date.

Calendar

Seminary Extension is a distance study educator. Therefore, a student's schedule has a great deal of flexibility. However, our daily office hours, for meeting student needs, are from 7:30 AM Central Time through 3:00 PM Central Time. Students may begin a class during any day that our offices are open. We close our office for major holidays and the week of the Southern Baptist Convention. For the academic year August 1, 2023 through July 31, 2024 we are closed: 9/4/23; 11/23/23-11/24/23; 12/25/23 through 1/1/24; 1/15/24; 3/29/24; 5/27/24; 6/10/24-6/12/24, and 7/4/24-7/5/24.

Institutional Enrollment Period

Because Seminary Extension is a distance educational institution, we do not have set semester, course or program start dates. Our open enrollment model allows our students to enroll at any time during the year. Once we receive proper documentation, we enroll students on that day, which becomes their individual course or program start date. Students have up to 6 months to complete

individual courses. In order to allow sufficient course study time, students must be enrolled in a class at least five weeks prior to taking the final exam. The recommended length for completing individual programs is listed with the program information.

Grading

Tests, reading reports, final exam, and papers for Level Two courses are mailed to Seminary Extension. These assignments are graded and returned to students within 2 weeks of receipt by Seminary Extension. All assignments are weighted equally when averaging the final grade. **The grading scale for Certificate/Diploma courses taken for credit is as follows:**

A – (90-100) Superior performance

B – (80-89) Above average performance

C – (70-79) Acceptable performance

D – (60-69) Unacceptable performance

F – (Below 60) Failing performance

I – Incomplete – Minimum course requirements were not met, but due to special circumstances the student may extend a course within 6 months of the enrollment date. If the course is not successfully completed within the allotted time, the grade will become an F.

W – Withdrawal – Student had to withdraw from the course due to special circumstances and they did so with a passing grade to that point. If a student did not have a passing grade at the time of withdrawal, Seminary Extension will enter an F for the final grade.

NS – Non Start – Student enrolled in the course, but did not continue beyond the third lesson.

The grading scale for Non-Certificate/Diploma courses or courses taken for personal growth/audit is as follows:

S – 70 -100 – Satisfactory

U – 69 or Below – Unsatisfactory

Textbooks

All Seminary Extension courses require textbooks. Seminary Extension stocks textbooks for all of our courses, but students are not required to purchase them if they prefer to get them from other sources. Textbooks are listed in the textbook section under each course description along with their titles, authors, ISBN, and prices. Seminary Extension will refund the purchase price of unused textbooks purchased for a course from Seminary Extension. These books must be returned unused, in resalable condition, and within 6 months of the enrollment date. We do not refund shipping and handling fees.

Grievance

Grievances against Seminary Extension must be submitted in writing, and should be directed to the director, Dr. Randal A. Williams, 901 Commerce Street, Suite 500, Nashville, TN 37203-3631, Phone (615) 242-2453, Fax (615) 782-4822, Email: se@seminaryextension.org.

Grievances are carefully reviewed, and will be processed promptly. Once we have determined the best way to handle the complaint, we will send a reply as soon as possible. In order to insure an adequate and careful handling of grievances, the process may take several days. However, you can expect us to postmark a reply no more than 10 days from the date we receive your letter in our office. Once completed, all correspondence related to the grievance will become a part of the student's permanent record. Unsettled grievances may be directed to the Tennessee Higher Education Commission, 404 James Robertson Parkway, Nashville, TN 37243-0830. Telephone: 615-741-5293.

Also any person claiming damage or loss as a result of any act or practice by Seminary Extension that may be a violation of Title 49, Chapter 7, Part 20 or Rule Chapter 1540-01-02 may file a complaint with the Tennessee Higher Education Commission, Division of Postsecondary State Authorization. See address above.

Placement Services

Seminary Extension does not offer placement services for students seeking employment opportunities.

Transcripts/Transferability of Credit

A number of colleges and institutions have, and continue to accept Seminary Extension Certificate/Diploma course credits toward their undergraduate degrees as well as their certificate and diploma programs. However, Seminary Extension is a special purpose institution. That purpose is to provide opportunities for theological education and ministry training to individuals that cannot or will not seek training from traditional institutions. Our mission does not include preparing students for further college study. Students should be aware that transfer of credit is always the responsibility of the receiving institution. Whether or not credits transfer is solely up to the receiving institution. Any student interested in transferring credit hours should check with the receiving institution directly to determine to what extent, if any, credit hours can be transferred.

When Seminary Extension sends a transcript, it is up to the receiving institution to evaluate the transcript to determine how much, if any, course credit they will accept.

In order for Seminary Extension to transcript a course with credit hours, *students must meet all the enrolment qualifications, have a grade of 70% or better for the course, take and receive a 70% or better grade on a monitored comprehensive final examination, and have on file with Seminary Extension a copy of their high school transcript or GED.*

Requesting a Transcript

Seminary Extension will issue transcripts to other educational institutions upon receipt of a **signed, written** request from the student along with a \$10.00 fee. ***Transcript requests cannot be taken by telephone.*** In order to assure the timely issuance of a transcript, you should allow at least *four weeks* from the time you're your last exam or assignment is received by Seminary Extension.

Credit from Other Sources

Seminary Extension may accept, by transcript, a limited amount of course credit toward a certificate in one of our eight-course certificate programs. Based on an evaluation of the student's official transcript, we will accept a maximum of four courses from an institution accredited by a Council on Higher Education Accreditation (CHEA) approved accreditation agency. Seminary Extension will also evaluate, on an individual basis, credits from

non-accredited schools and accept them as deemed appropriate by the Registrar and Director.

Seminary Extension may also accept, by transcript, course credit toward a diploma in one of our sixteen-course programs. Based on an evaluation of your official transcript, we will accept a maximum of eight courses from an institution accredited by a Council on Higher Education Accreditation (CHEA) approved accreditation agency. Seminary Extension will also evaluate, on an individual basis, credits from non-accredited schools and accept them as deemed appropriate by the Registrar and Director.

Transcripts evaluated for transfer must be official. Therefore, they must be sent to us from the issuing institution, must be signed by the institution's registrar (school official), must bear a school seal/authentication mark, and have the date of issuance. The student should inform Seminary Extension that the transcript is coming. They should also indicate the Seminary Extension program in which they are interested.

Our Relationship with Other SBC Institutions

Although Seminary Extension is incorporated under the SBC Council of Seminary Presidents, our programs are separate from the undergraduate programs offered by individual SBC seminaries. Like all other undergraduate institutions, they are not required to accept Seminary Extension credits towards their undergraduate degrees but may choose to do so when deemed appropriate. Therefore, students should contact the institution into which they may wish to transfer Seminary Extension credits before enrolling.

Studying with Seminary Extension

Students may study at home through correspondence or they may study in groups where other likeminded students gather and are guided by a certified mentor in a local church or association. All students must provide us with a signed course enrollment for each course. Course enrollment forms may be printed from our website or students may ask us to send them by mail. Our courses are based on an open enrollment system. So start dates may be any day of the year. Normally that means that students are enrolled into a course on the day that we receive their enrollment or when meeting as a group on the first day they plan to meet. Seminary Extension allows six months from the start date to complete their course work. During their study, student assignments such as tests and papers

graded based on standard grading keys and feedback on these assignments are given back to the students. At the end of the course, a proctored final exam is given. Like the other assignments, this exam is carefully evaluated. Students must receive a grade of 70% or above on the final and they must have an average grade for the course of 70% or above in order for the course to be eligible for transfer of credit or use in a Seminary Extension program.

Many of our students enjoy studying in groups, so each year individuals such as pastors, church workers, and volunteers set up study groups in their churches or associations. We call these “settings” centers where churches or associations seek to help Christians gain the biblical understanding and ministry skills to help them in Christian service. Historically, Baptist associations have established most of these centers. Individual local Southern Baptist churches have also taken on the challenge of educating their members as well as others in their area who are interested. Seminary Extension does not own or control these sites. However, sponsors approved by Seminary Extension must agree to operate their centers according to the following guidelines:

- Centers affiliated with Seminary Extension must maintain the educational standards set forth by Seminary Extension
- Centers must agree to use the course materials prepared and distributed by Seminary Extension
- Centers must submit the appropriate registration fees, reports, student enrollment information, and course work to Seminary Extension at the specified times

Students enrolled in these centers have found that group learning experiences provide both encouragement and fellowship. Often students learn from each other as well as from their mentors. Regular class meetings require them to exercise a disciplined approach to their study.

Persons interested in establishing a center to train persons in their church, association, or ministry may request information and assistance by contacting Seminary Extension. Seminary Extension will assist sponsoring groups in several ways:

- by recommending an effective plan for establishing and operating an extension center
- by providing excellent theological training materials
- by maintaining academic records on individual students

All mentors must be approved by Seminary Extension before a class begins. To be approved, individuals should have a master's degree or its equivalent from a seminary, university, or college accredited by a nationally recognized (CHEA-affiliated) accrediting body.

All Seminary Extension mentors must agree to teach in accordance with the *2000 Baptist Faith and Message*.

The total fee paid by the student is made up of three parts: (1) a registration fee, which is the same for all students and must be paid to Seminary Extension; (2) administrative and record keeping fees; (3) and the cost of textbook(s) for the course. A student who already has the prescribed textbook(s) is not required to buy additional copies. For the exact price of textbooks, check the course descriptions above or contact Seminary Extension. Textbook prices are based on retail prices and are subject to change at any time. In order to help centers that order in bulk we deduct the administrative fees to cover part of their expenses. To help speed up the ordering process, Seminary Extension often sends the materials used by extension centers on consignment. Centers must send student registration forms and payment for materials by the end of the drop/add period (third lesson of the course). Although centers may charge the student less than the course price stated in this catalog by offsetting or providing part of the costs, Seminary Extension students must not be charged more than the course price stated in the catalog unless the center notifies them in writing that the fees are part of the local expenses and are not associated with Seminary Extension.

Student Conduct

Seminary Extension is a ministry of the Southern Baptist Convention. We expect our students to conduct themselves in a manner that reflects the Convention's high ethical and spiritual standards. As it relates to the area of student conduct in academics, we have set forth ten individual expectations. These expectations are stated in the "Code of Conduct" section to follow. Students found guilty of breaking this code will be withdrawn from courses and their current program if enrolled. They will not be allowed to take courses for a minimum of one year and only then by petition from the student stating that they will not break the code of ethics in the future. Petition to reenter shall be subject to the approval the Seminary Extension director.

STUDENT CODE OF CONDUCT

We have set forth ten individual expectations.

1. We expect our students to conduct themselves with professionalism, courtesy and respect for others including institution staff, faculty and other students.
2. We expect our students to be accurate and truthful when applying for admission, registering for individual classes, and requesting assistance or additional services.
3. We expect our students to observe the institutional policies and rules when submitting work, taking examinations, participating in discussions, and conducting research.
4. We expect our students to turn in work that is their own, and to note or properly acknowledge information and ideas gained from the work of others.
5. We expect our students to complete all assignments according to the instructions given with them. In other words, students must not ask for, receive, or give *unauthorized* help on assignments, quizzes, or examinations.
6. We expect our students to maintain the integrity of our courses by not sharing questions or answers to quizzes or examinations with students who have not already completed them.
7. We expect our students to maintain the integrity of documents, transcripts, or other student records received from Seminary Extension.
8. We expect our students to protect their usernames, student identification numbers, and or passwords. These pieces of information should be used only by the student, and never be shared with others.
9. We expect our students to observe the recommended study schedule for the program in which they are enrolled. Seminary Extension is always willing to discuss these schedules and student options with students.
10. We expect our students to report any violations of this Code of Conduct to Seminary Extension staff along with any evidence of cheating, plagiarism, or improper conduct.

CANCELLATION AND REFUND POLICY

Students may cancel a course and request a refund at any time by contacting Seminary Extension. The study guide is the course, so it must be returned to Seminary Extension as a part of the refund process. You are not required to return any of the other materials sent with the course kit. Please return the Study Guide regardless of its condition. Once we have verified your information, the refund will be applied according to the following policy.

Refunds are based on the following schedule. Refunds are available for up to 6 months from the date of enrollment. Seminary Extension will refund:

- 100% of the *course cost* to a student who has submitted no work and cancels a course within 18 days of the course order date.
- 75% of the *course cost* to a student who has submitted work for the course but has completed 10% or less of the course enrollment period.
- 25% of the *course cost* to a student who has submitted work but has completed between 10% and 25% of the course enrollment period.
- After the student has completed more than 25% of the course enrollment period, the Seminary Extension shall be entitled to retain the entire course cost.

Notes: *Course cost* does not include textbooks or shipping and handling. However, we do refund the cost of textbooks purchased from us if the student withdraws from a course and returns them unused and they are returned in resalable condition.

The *course enrollment period* for each course is 6 months in length and begins on the day in which the student enrolls.

Refund requests and returns must be received within 6 months of the course enrollment date.

Seminary Extension does not participate in any government assistances, loan or scholarship programs and we do not administer or sponsor any institutional scholarship or loan programs. So all purchases and refunds are based on the cash payment of courses at the time of enrollment.

This policy is based on policy requirements set forth by the Tennessee Higher Education Commission in Rule 1540-01-02-.17, July, 2022 (Revised).